

What are the Donations settings?

Michael C. - 2025-01-23 - Donations

In order to get started with the donation module, the module will need to be configured through its settings page. This article will cover the different settings available within the donation module and how they are used.

The Donation Settings page can be used to create your first campaign, set the Donations List page description, choose which campaign should appear at the top of the page, and more.

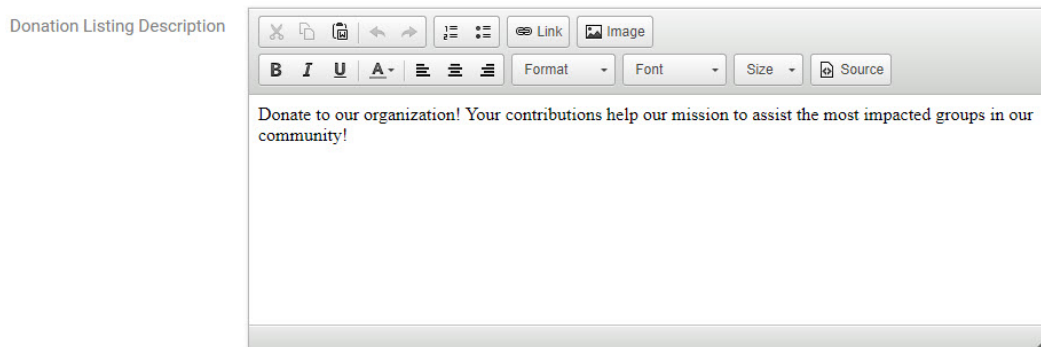
Note

In order to setup the donation module, your organization must already have supported credit card processor account integrated within ClubRunner. If your organization does not currently have an integrated online payment account setup, please contact our [ClubRunner Support team](#) and see our [How do I set my club up with online payments article](#).

The Donations module currently supports the following credit card processors:

- [Paya](#) (USA)
- [Worldline](#) (Canada, USA)
- [PayPal](#) (Europe, Australia, New Zealand, USA)

Donation Listing Description



This description text will appear at the top of the Donations List Page. [Learn more about linking your Donations List page.](#)

You can see an example of where this text appears on the Donations List Page, below:

Make a Donation

Donate to our organization! Your contributions help our mission to assist the most impacted groups in our community!

Donate to Green Town

By making a donation to our organization you help extend our ability to continue our mission into the future.



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Default Donation Campaign

Default Donation Campaign



Use default campaign



Use specific campaign

Healthy Heart Foundation



The Default Donation Campaign, is placed at the top of the Donations List Page, above all other campaigns.

- **Use default campaign** - selecting this option will use this Donation Settings campaign, as the default campaign.
- **Use specific campaign** - selecting this option will open a drop-down menu, to select another Donation Campaign as the Default Donation Campaign.

Note

If the **Use specific campaign** option is set, this Donations Settings Campaign will be hidden from the Donations List page.

Title

Title *

Donate to Green Town

Enter a Title for this Donation Settings Campaign. This title will appear on the Donations List Page, if this Donations Settings Campaign is set as the default campaign.

Code

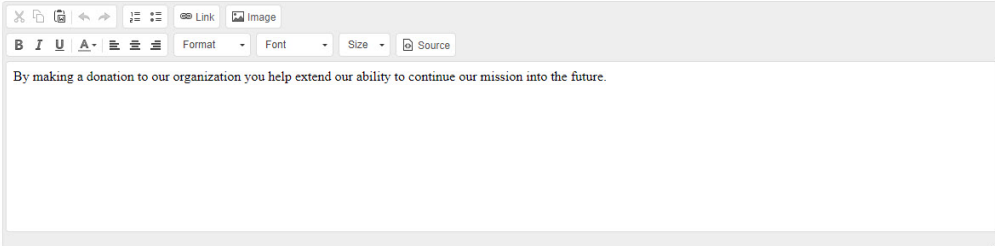
Code *

Campaign codes help identify donation transactions at your payment processor. For more information refer to this [help article](#).

The text entered in this **Code** field will display at the beginning of the Transaction IDs stored in the Virtual Terminal for the online payment account with Paya or Bambora Payment Gateway.

Description

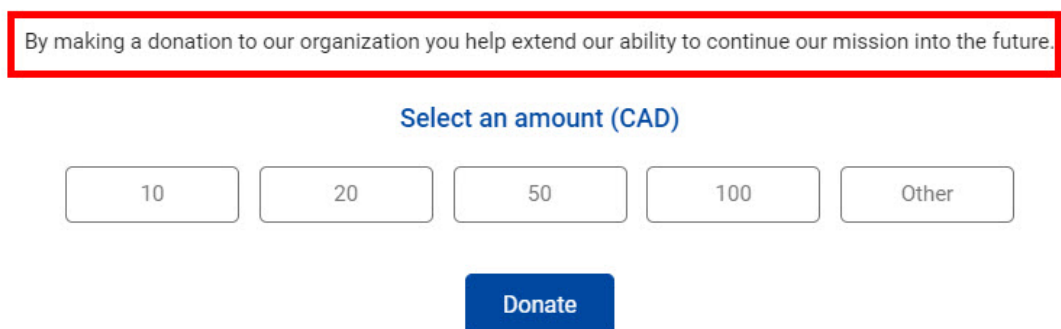
Description



The screenshot shows a rich text editor interface. The toolbar includes icons for undo, redo, bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, and image. Below the toolbar, the text "By making a donation to our organization you help extend our ability to continue our mission into the future." is entered into the text area.

The Description is what will appear on the donation page when a visitor is selecting how much money to donate.

Below is a screenshot of how the Description appears on the Donation Campaign's Donate page:



The screenshot shows a donation form. At the top, the description "By making a donation to our organization you help extend our ability to continue our mission into the future." is displayed within a red rectangular border. Below the description, the text "Select an amount (CAD)" is centered. Underneath, there are five buttons: "10", "20", "50", "100", and "Other". At the bottom, there is a blue "Donate" button.

Allow Free Form Amount

☒ Allow Free Form Amount

The Allow Free Form Amount option can be used to either enable or disable the ability for users to enter in a custom amount for their donation.

Below is a screenshot of how this would look on the donation page:

By making a donation to our organization you help extend our ability to continue our mission into the future.

Select an amount (CAD)

10	20	50	100	Other
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Donate

Confirmation Email Template

Confirmation Email Template System Donation Confirmation

The Confirmation Email Template can be used to select which email template is sent to the donor after completing the donation. A default system template is provided but custom email templates can also be created and used.

Available Amounts

Available Amounts 10,20,50,100

Enter each donation value separated by a comma (.). Example: 10, 25, 50

The Available Amounts option can be used to set which preset donation amounts are available for the user to choose from.

Note

Each donation amount must be separated by a comma.

Below is a screenshot of how this would look on the donation page:

By making a donation to our organization you help extend our ability to continue our mission into the future.

Select an amount (CAD)

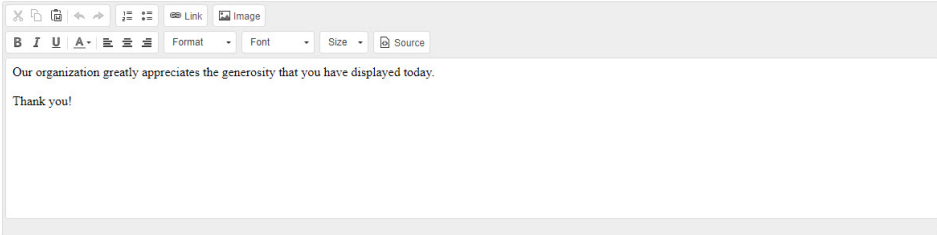
10	20	50	100	Other
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Donate

Confirmation Message

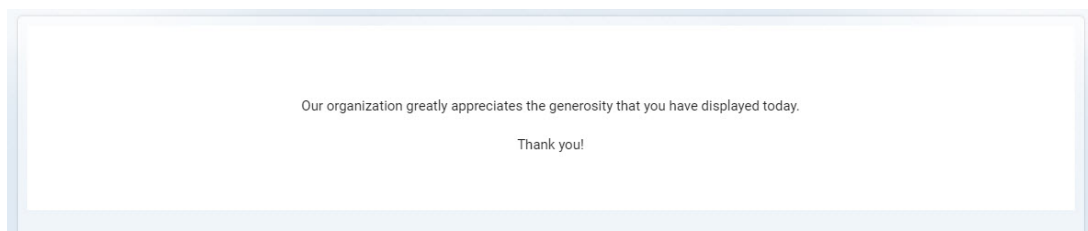
☒ Use Custom Confirmation Message

Confirmation Message



The Confirmation Message is what will appear after the donor has completed the donation payment.

Below is a screenshot of how this would look on the after the donation has been submitted:



Donation Confirmation

☒ **Donation Confirmation**

Notify the donor once their donation transaction completes.

System ▼ Donation Confirmation ▼

Check this option if you would like Donations module to send an email to the donor, in addition to the receipt email from the integrated online payment vendors, Paya or Bambora.

If checked, you can use the first drop-down to select **System** or **Custom**. When using **System**, the default **Donation Confirmation** email will be sent. You can view the System default Donation Confirmation email, from your Donation Email Templates.

When using **Custom**, you can select your own custom Donation Email Template to send the donors. [Learn more about setting up your own custom Donation Confirmation Emails.](#)

Sender Full Name and Email

From	<div><div>Full Name *</div><div>Rotary Club of Green To</div><div>Email *</div><div>support@clubrunner.ca</div></div>	To	Donor
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The Sender Full Name and Email is used to configure who the confirmation email to the donor appears to come from, as well as where any replies to the confirmation email are sent to.

[Learn more about creating multiple Donation Campaign](#)

Related Content

- [Creating Donation Campaigns](#)
- [Linking the Donations List Page](#)