

## New member orientation - Tips & Tricks

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### Tips & Tricks:

- If a new member does not need all the default activities attached to them then the administrator can delete individual activities for a specific new member. Simply click the **Delete** link beside the activity you would like to remove.
- If you want to completely remove a New Member from the program go to: Administration...Membership Manager ...New Member Orientation and click on the **Delete All Tasks For This Member** link.

### Related Content

- [New member orientation - Overview](#)
- [How do I add a new member activity?](#)